

AWARDS FOR EXCELLENCE IN TEACHING 2018-2019

GENERAL GUIDELINES

INTRODUCTION & OBJECTIVES:

'Awards for Excellence in Teaching' is an annual event designed to encourage, reward, and acknowledge sustained excellence in teaching. The award recognizes excellence in teaching practices that reflect the highest standards in pedagogy, a record of outstanding teaching effectiveness within and outside the classroom, the ability to inspire, promote and sustain the intellectual development of students, course and programme development, fostering of critical thinking and independent inquiry of students.

The Award aims to:

1. Promote recognition, respect and appreciation of teachers
2. Stimulate interest in teaching as a career
3. To promote quality teaching and enhance teacher professionalism

ELIGIBILITY:

Any full-time teaching faculty under the Indian School Visa with minimum 5 years of service at Indian Schools in Oman and have a total of 10 years teaching experience in recognized schools is eligible to apply for the award. VPs and AVPs who teach minimum 10 periods a week are also eligible to apply. Award recipients must be under contract with Indian Schools in Oman when the award is presented. Former awardees (both the first and the second positions) will not be eligible to apply again.

AWARD CATEGORIES:

Awards will be given in six categories:

1. Kindergarten
2. Primary (Classes 1 to 4)
3. Middle (Classes 5 to 8)
4. Senior Secondary (Classes 9 to 12)
5. Co-Scholastic (Physical Education, Music, Art & Dance)
6. Counsellors, Special Educators & Teachers of CSE

There will be two awards given in the first five categories and one award in the sixth category.

THE AWARD:

Ten teachers in each category will be shortlisted and they will be entitled for 'Certificate of Recognition'. The top two in each category will be called for an interactive session with a panel of educationists and will be ranked the winner and the runner-up. The winner and the runner up will receive gold medals and a Certificates of Excellence. Certificates of Recognition and the Awards will be given away at a ceremonious function organized by the Board of Directors in the fourth week of February 2019 at Indian School Al Maabela.

CRITERIA FOR THE AWARD

1. Professionalism

1.1	Always seeking self-improvement and professional development
1.2	Actively collaborating and sharing ideas with colleagues
1.3	Seminars/workshops attended

1.4	Seminars/workshops conducted
1.5	Educational articles in magazines/newspapers/journals, etc.
1.6	Editing/reviewing/contribution in books/textbooks relevant to school education

2. Teaching

2.1	Use of mass media / ICT in daily teaching
2.2	Creativity and innovation in teaching practices
2.3	Effective classroom management
2.4	Curriculum planning, organization and development

3. Student Development

3.1	Training programme organized for the students
3.2	Participation in the extra-curricular activities
3.3	Active participation in Club Activities
3.4	Interest shown on additional coaching classes (for low and high achievers)
3.5	Welfare activities taken up for special children

4. School Development

4.1	Sharing school's mission or educational goals
4.2	Commitment beyond the call of duty

5. Contribution to the Community

5.1	Maintains good relationship with parents and the community
5.2	Community development activities taken up through school / individually taken up in the last five years

- Physical Education Teachers may show evidences of students trained by them for the school/cluster/national level competitions, special sports/games/physical activities organized for differently abled children.
- Fine Arts Teachers may show evidences of accolades won by students under their training in the school/inter-school/national level competitions. They may also indicate workshops/demonstrations/lectures organized by them with a view to promoting art and culture.
- APAR (Annual Performance Appraisal Record) – the nominee is required to list out his contribution as a teacher to the Indian Schooling system in Oman for the last five years. All evidences / documents should be self-attested and listed year-wise. The nominee's contribution to the Board initiated activities may be included in the APAR.
- All nominees are required to video record one of their regular classes (with full attendance of students) in the school and save it in a USB and submit the same along with the application booklet. (Please note that quality of video recording will not be considered a criterion).

EVALUATION PROCEDURES:

- A nominee will be assessed on the following:
 - a) The evidences submitted in the five domains mentioned under 'Criteria for the Award'
 - b) APAR (Annual Performance Appraisal Record)

- c) The assessment done on the teaching skills
 - d) The pedagogical philosophy as derived from the write-up and self-appraisal
 - e) The reports received from the Principal
- The nominees who are shortlisted for the 'Certificate of Recognition' will be intimated through the school.
 - The recipients of 'Navin Asher Kazi Awards for Excellence in Teaching' (first and second positions) will also be informed about it prior to the event.

APPLICATION PROCEDURES:

A teacher who fulfils the eligibility criteria mentioned above can nominate himself/herself for the award. The last date of submission of application is 24 January 2019. The application along with copies of testimonials supporting each of the five domains of the 'Criteria for the Award' should be submitted as A4 size spiral-bound booklet. The pages of the booklet should be organized in the following order:

1. Cover page (indicating applicant's name, category, name of school & name of the Award)
2. Table of Contents (one page)
3. Preface (one page – 200 words – description of the applicant's pedagogical philosophy)
4. Application form (download the application from the Board site www.indianschoolsoman.com)
5. Experience Certificates (self-attested).
6. Copies of supporting documents/evidences to prove the applicant's caliber in the different domains of 'Criteria for Award'. Each of the domains should be clearly demarcated with a blank sheet of paper with only the name of the domain mentioned on it.
 - a. Professionalism
 - b. Teaching
 - c. Student Development
 - d. School Development
 - e. Contribution to the Community
7. Self-Appraisal by the nominee (download the self-appraisal form from the site)
8. APAR (Annual Performance Appraisal Record) – download the APAR Format from the site
8. Other details, if any (Recognitions & Awards received, etc.)
9. Three blank sheets with the title on each page – 'Assessment Records'
10. A USB containing the video recording of a lesson (duration 25 to 30 minutes) to be submitted separately in an envelope with your name printed on it.

It is requested that the application booklet is spiral bound and submitted to the Principal on or before 24th January 2019 for onward submission to the Board office.